

LifeNet International

Privacy Policy

LifeNet International (“we,” “us,” or “our”) is committed to protecting the privacy of the personal information you provide to us. This Privacy Policy explains how we collect, use, share and disclose personal information about:

- donors and prospective donors
- beneficiaries of our programs
- employees

When you give to, email, access the website of, just talk with LifeNet International, or when you receive training and assistance from LifeNet International, including by accessing our online training materials, or when you are employed by LifeNet International, you tell us personal information about you. You deserve to know how we use it. This privacy policy explains:

- what information we collect from you
- why we collect it
- how we use that information
- how we share that information
- how you can change how we collect information and communicate with you

We’ve tried to keep this policy as simple as possible, but, if you’re not familiar with technology terms such as “cookies,” you can learn about them here. <https://iapp.org/resources/glossary/>. If you have any questions about the policy, please contact us by e-mail at privacy@LNinternational.org or by calling us at +1 202 780 7435.

We encourage you to read this policy carefully. Please note that this policy is part of the Terms of Use of our website and online training materials and our internal policies applicable to employees. And please do not use access our online materials or provide personal information to us if you do not accept all the terms of this policy. Your using our online materials or giving us information means you are agreeing to this policy.

What does personal information mean?

Personal information is non-public information that personally identifies you. This includes your name, address, email address, and phone number. It may also include information such as your bank details, and the instructions you give us about how we communicate with you.

What Information We Collect

The specific personal information we collect will depend on your interaction with us. We may collect the following types of information:

- Donors and Prospective Donors: Name, contact information, donation history, and giving preferences.
- Beneficiaries of Programs: Name, contact information, demographics, health information, and program participation details.
- Employees: Name, contact information, Social Security number, employment history, and other information required by law.

We will only collect the personal information that is necessary to fulfill the purposes described in this Privacy Policy.

Why We Collect Personal Information

We collect personal information to perform our organizational mission and to provide you with the services you expect. For example, we may collect information to:

- Process your donations and keep you informed about our work
- Deliver health training programs and track your progress
- Manage our human resources and payroll functions

How do we collect information about you?

Information you provide to us

We collect personal information you give to us directly.

If you are a donor or someone else who is interested in learning more about LifeNet International, for example, we may collect your personal information:

- when you talk to us in phone calls or in meetings with our staff
- when you make a donation to us online or in another way
- when you access LNinternational.org or any of our websites, networks, or apps through your desktop, laptop, tablet, or phone.

The information we collect from you this way can vary widely, from information about your donations to a new e-mail address.

If you are someone who is receiving online or in-person training, or benefiting from other programs conducted by LifeNet International, we may collect your personal information:

- when you sign up for and use our online websites, portals or apps
- when you participate in our programs and provide information to in-person trainers and staff

- when you complete assessments and surveys

If you are an employee of LifeNet International, we may collect your personal information:

- when you apply for a job and during the recruiting process
- while we are onboarding you as an employee
- during the course of your employment

Information we collect automatically when you use our online services

We may also aggregate non-personal information about how our website and other online services are used.

We may use IP addresses (which are not linked to the personal information of any individual user) to analyze trends, administer our website, track the volume of usage, and gather broad demographic information for aggregate use; this information helps us measure the number of visitors to various sections of this website and to help make the website more useful. We gather automatically collected information from all our online users, not just you.

We may also collect information about your interactions with our email messages, such as whether you opened, clicked on, or forwarded a message.

Information we collect from other sources

We may collect personal and non-personal information from third parties such as donation processors. If we combine or associate information from other sources with personal information we collect from you, we will treat the combined information as personal information and treat it as described in this policy.

Online credit card and ACH donations are processed through a third-party service provider and we do not retain, store, sell, or share any of your credit card or payment-related information.

How do we use personal information we collect?

We will use your personal information only for the purposes for which it was collected, and in accordance with this Privacy Policy. We may use your personal information to:

- process your donations and provide you with services, including donor communications and tax receipts
- provide the training we provide, track your progress in the training, and aggregate anonymous data to report programs outcomes to stakeholders
- administer your employment with LifeNet International

- respond to your requests and questions
- verify information with third parties for accuracy
- troubleshoot problems

When do we share your information?

We do not share your personal information with organizations or individuals outside of LifeNet International except as follows:

With your consent

We may share personal information outside of LifeNet International when we have your consent to do so. Please note that we do not sell names or other personal information to mass marketers or any other entity, nor do we engage in exchanges of such information. We do not share donor information with other organizations.

By submitting personal information to us through our online services or in another way, you give your consent to our collection, use, and disclosure of such information as described in this Privacy Policy.

For service reasons

We may share personal information with third parties that provide website, application development, hosting, maintenance, donor communication services, payroll and human resource management services and other services for us.

For legal reasons

We may share personal information with:

- Law enforcement agencies, courts, or others when legally required, such as under a subpoena, court order, bankruptcy action, or other legal process, or to cooperate with law enforcement or other governmental officials.
- Third parties when we believe it is appropriate to take precautions against liability, protect ourselves against unlawful activity, investigate and defend against third-party claims, protect the security and integrity of our operations, protect our property, enforce our legal rights, or protect the safety and rights of others
- Acquirers or successors as part of a merger, sale of assets, or similar transaction to which we are party (should this occur, we will continue to ensure that these privacy policies apply to personal information)

Generally, we limit the information we share to that which is reasonably necessary for these third parties to perform specific functions.

We may also share personal information if we believe in good faith that disclosure is necessary to protect our rights or property, or the safety of others.

Non-personal information

We do not consider personal information to include information that does not identify a specific user. This includes automatically-collected, aggregated, or other information that is anonymous. We may make this information available to third parties. For example, we may provide it when we comply with reporting obligations, carry out marketing activities, study users' interests, habits, and usage patterns, streamline and improve our training programs and track staff metrics.

Can you make changes in how we collect and use information, and how we communicate with you?

There are a variety of ways for you to change how we collect and use your information, and how we communicate with you. As described below, you may:

- choose not to provide us with information
- update your information
- opt-out of one or more forms of communication from us
- limit how we collect information automatically

Here is more information about your choices:

Not providing information

You may choose not to share certain personal information with us. That is entirely up to you. Not sharing some information may mean that we will not be able to provide you with some services, products, and online capabilities.

Updating your information

We want to keep your personal information accurate and up to date. If you have any questions about what personal information we have about you, or you wish to access or change any personal information, you may contact us at privacy@LNinternational.org.

Opting out of marketing emails, texts, mail, phone calls or faxes

We may send marketing communications to you in a variety of ways, including emails, texts, regular mail, phone calls, and faxes. If you do not wish to receive one or more of these types of communications from, you may so instruct us by emailing privacy@LNinternational.org and updating your preferences, or by following directions that may be provided in the communication.

Please be aware that if you opt out of receiving email from us or otherwise modify the nature or frequency of marketing communications you receive from us, it may take up to 10 business days for us to process your request.

Changing how information is collected automatically

As discussed later in this policy, you can make adjustments in the settings of the web browsers on your device to modify your cookie settings. This affects how information is collected automatically when you use your device.

Data security: how do we protect your personal information?

LifeNet International takes the security of your personal information very seriously. We understand that you trust us with your data, and we are committed to protecting it. Here's an overview of the measures we take to safeguard your information:

Limited Data Collection and Retention:

We only collect the personal information for the reasons outlined in this policy and only to the extent necessary to for such reasons. We strive to follow data retention legal requirements and best practices in each jurisdiction where we operate and periodically delete data that we are no longer required to retain.

Steps to Limit Data Use

We take steps to protect your personal information from unauthorized access, use, disclosure, alteration, or destruction. This includes by restricting internal access to data where appropriate, and using online service providers which follow data protection best-practices for our website, donor, payment and online training processes.

We are committed to being transparent about our personal information security practices. This policy outlines the steps we take to protect your information. We understand that personal information security is an ongoing process. We will continue to review and improve our security measures as needed to ensure the protection of your personal information.

No Guarantee

However, while we strive to implement robust security measures, no security measures are perfect, and we cannot guarantee the security of your information.

We are not responsible for circumvention of any privacy settings or security measures on our services. Even after information posted on our websites is removed, caching and archiving services may have saved that information, and other users or third parties may have copied or stored the information.

Breaches

If we learn of a data security systems breach, then we may attempt to notify you so that you can take appropriate protective steps. We may also post a notice on our websites if a security breach occurs. If you suspect such a breach may have occurred in relation to your personal information, kindly inform us at privacy@LNinternational.org.

When does this policy apply?

This policy applies to your relationship with LifeNet International and its affiliates, if any, including both your personal and online interactions with us.

This policy does not apply to services offered by other nonprofits, businesses, or individuals, including other sites linked to our sites or that you hear about from us. Information you provide to third parties is provided directly to them, not us. It is subject to their policies, if any, governing privacy and security, even if accessed through our sites.

For clarity, we are not responsible for the content or privacy and security practices and policies of those third-party sites or services, or for their products or services. We encourage you to learn about third parties' privacy and security policies before providing them with information.

Additional Terms

Children's privacy

We do not want to collect information from children. Do not provide any personal information unless you are at least 13 years of age, and please caution your children not to provide any. If a child under 13 has provided personal information, a parent or guardian may alert us at privacy@LNinternational.org and we will, subject to applicable law and other provisions of this policy, use commercially reasonable efforts to delete it from our database.

Changes and updates to this policy

We may change this policy at any time. For example, as technologies, laws, or user needs change, our websites and its features may also change. We will communicate these changes to you by posting them on our online services and/or by notifying you through email.

Your California privacy rights

Under California Civil Code Section 1798.83, California customers are entitled to request information relating to whether a business has disclosed personal information to any third parties for the third parties' direct marketing purposes. As explained elsewhere in this policy, LifeNet International will not sell or transfer your personal information to third parties for their direct marketing purposes without your consent.

Other laws

This policy is intended to supplement any laws applicable to us relating to the privacy of information we obtain from our donors, website users, beneficiaries, employees and others.

Questions and instructions

Please contact us with any questions or comments about this policy, your personal information, our use and disclosure practices, or your consent choices by email at privacy@LNinternational.org.

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You may also call us at +1 202 780 7435.

Thank you for visiting the LifeNet International privacy policy.
